

**Minutes of Special Board Meeting
Library Board of Trustees and the Library Foundation Board
Wednesday, December 19th, 2018 5:30 p.m.
Fulmer Public Library (Inner Circle)**

Call to order and welcome guests:

Chair Shannon Anderson called the meeting to order at 5:34 p.m. Additionally, Fran Wolfe, Jami Kessner, Dick Shackelford, Christy Green, and Library Director Cameron Duff were present. Guest presents were Pat Blair from Sheridan Media, Kevin Knapp from County 3 News, Foundation Board Members Jack Landon, Beth White, Michael Lansing, Karen Nicolarsen, Kim Newman, and Sonja Harrower. Levi Van Buggenum from Arete Design also attended.

Approval of Agenda:

Jami moved to accept the agenda; Dick seconded the motion; the agenda was approved.

New Business:

Question and Answer-Arete Design Group. Levi answered questions from the group regarding specific areas on the Needs Assessment.

Discussion-Fulmer Needs Assessment Report. Discussion regarding the necessity of the roof replacement combined with items that would be more easily seen by community members. Discussion regarding county support, including the One Cent Optional funding. A discussion was completed as to the overall priority of the needs assessment groups and how to present this information to potential donors. It was agreed that the following order will be prioritized: 1) Exterior/Envelope, 2) Target Area Enhancements, 3) Inner Circle, 4) Interior Furnishings and Systems, 5) Interior/Cosmetics, and 6) Shelving Systems in the Main Library. Finally, some items, not felt to be as much of a priority, were removed. Consideration of energy efficiency grants may also be pursued where applicable.

Action-Potential Fulmer Library Capital Campaign. Will continue with updates as the project processes. Future subcommittee to be considered.

Adjournment:

Jami presented a motion to adjourn the meeting; Dick seconded; the motioned carried and the meeting was adjourned at 6:46 pm.

Respectfully submitted,

Christy Green
Co-Secretary

The next meeting will be at 4:30 p.m. on Wednesday, January 16, 2019 at Fulmer Public Library.