

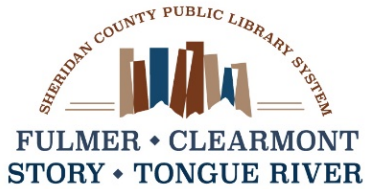
Library Board of Trustees

335 West Alger Street
Sheridan, WY 82801
(307) 674-8585 – Ext. 113

*Sheridan County Public Libraries:
Dynamic Gateways for Lifelong Learning*

Sheridan County Public Library Board of Trustees
Agenda of Regular Board Meeting
4:30 p.m. Wednesday, December 18, 2019
Fulmer Public Library – Sheridan, WY

- I. Call to order and welcome of guests: Shannon Anderson called the meeting to order at 4:30 p.m. Present were Director, Cameron Duff; Emily Hawkins, and Fran Wolfe. Absent were Chad Saeler and Jami Kessner. Pat Blair represented Sheridan Media and fifteen members of Sheridan High School government class observed.
- II. Approval of agenda: Approved as written
- III. Disposition of the Regular Meeting Minutes of November 20, 2019: Approved as written.
- IV. Treasurer's Report: The Fulmer Trust balance is \$1,258,863. Continuing technical difficulties prevent the report of the Redington Trust balance. There were no questions concerning the budget.
- V. Communications
 - A. Library Correspondence: n/a
 - B. Board Correspondence: n/a
- VI. Director's Report
 - A. Monthly Statistics: No significant changes. Digital content continues to rise in usage.
 - B. Items of Interest: n/a
 - C. Departmental and Branch Report: All is well in the Sheridan County Library System.
- VII. Committee Reports
 - A. Friends of the Library: The Friends met in early December with six potential new members in attendance. The Friends will be revising their by-laws so that there will not be large numbers of people go off the Board all at once in the future.
 - B. Foundation: The Foundation met December 4th to approve the final draft and send out the Fund Drive letter.
- VIII. Continuing Business
 - A. Discussion – Fulmer Capital Campaign Subcommittee Update: Shannon reports that the Marketing portion of the Campaign has been discussed and approved. Cameron reports the awarding of another \$50,000 grant to the Capital Campaign.



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- B. Discussion – Library Security Cameras: A comment regarding the installation of security cameras in Fulmer Library suggested that the installation of cameras was an over-reaction to an isolated incident and should not be installed. Cameron brought multiple file folders of reports of behavior in Fulmer Library that required police intervention in the last three years. The police were frustrated because there are no cameras which makes it difficult for them to prosecute cases. While no action was taken the feeling was unanimous that we should plan to install said cameras.
- IX. New Business
- A. Action – 2020 Holiday/Closure Calendar: Emily moved and Fran seconded the motion that the 2020 Holiday closure calendar be approved. Passed.
- B. Action – Fetterman Diorama Extension: Emily moved that we continue to display the Fetterman diorama on a month to month basis for a maximum of 6 months with the understanding that it will be moved when construction at Fulmer begins. Shannon seconded. Passed.
- C. Action – Replacement of Collection Development Librarian Position: Sadness was expressed at the passing of Marci Mock. Emily moved and Shannon seconded the motion that the Collection Development librarian position be filled internally as a full-time position and that the subsequent internal position be backfilled accordingly. Passed
- D. Emily moved and Fran seconded the motion that if the Collection Development position cannot be filled internally then it will be advertised as a full-time position to filled externally. Passed.
- X. Adjournment: Meeting was adjourned at 4:55 p.m.

**Next meeting: Wednesday, January 15, 2020 at 4:30 p.m.
Fulmer Library – Sheridan, WY**

Respectfully Submitted,

Fran Wolfe - Secretary
Library Board of Trustees