



Library Board of Trustees
335 West Alger Street
Sheridan, WY 82801
(307) 674-8585 – Ext. 113

*Sheridan County Public Libraries:
Dynamic Gateways for Lifelong Learning*

Sheridan County Public Library Board of Trustees
MINUTES of the Regular Board Meeting
4:30 p.m. Wednesday, April 15, 2020
Fulmer Public Library – Sheridan, WY

Zoom Meeting URL (opens up at 4:15 pm):
<https://zoom.us/j/6082518544?pwd=SVUzQVg0SkRkSG9rMGd3TFNlT1E1dz09>

Phone Call Access:
1-253-215-8782 OR 1-301-715-8592

Meeting ID: 608 251 8544
Password: 530950

- I. Call to order and welcome of guests: Chair Shannon Anderson called the meeting to order at 4:33 pm. Trustees present: Fran Wolfe, Chad Saeler, and Emily Hawkins. Media included Pat Blair and Allayana Darrow.
- II. Approval of agenda: Approved
- III. Disposition of the Emergency Meeting Minutes of April 8, 2020: Approved
- IV. Treasurer's Report: The Redington Trust is down \$75,000 with a balance of \$403,325. The Fulmer Trust is down \$126,000 with a balance of \$1,075,000. Because of changes in staffing and so on, the library budget is in some flux. Chad and Cameron will discuss it in depth and report at the next meeting. Treasurer's Report approved.
- V. Communications:
 - A. Library Correspondence: n/a
 - B. Board Correspondence: n/a
- VI. Reports
 - A. Monthly Statistics: Stats are skewed because of closing the library system in the middle of March. 1500 items circulated after the closing.
 - B. Departmental and Branch Reports: no questions
 - C. Update from the Library Director: Service is moving along. Helping patrons to use electronic resources is an ongoing issue.
 - D. Update from County Commissioners: n/a

- VII. Committee Reports
- A. Friends of the Library: May 12 is a possible date for a future meeting. The children's festival in June has been cancelled.
 - B. Foundation: Next meeting is April 27. Fran will attend.
- VIII. Continuing Business
- A. Discussion – 2020-21 Library Draft Budget: no changes at this point because of an inability to see into the future.
 - B. Discussion – Continued Library Services during COVID-19: State Library is suggesting creation of a document outlining procedures for the eventual opening. Possible considerations include masking, wiping down devices, crowd control and many others.
 - C. Discussion – Fulmer Capital Campaign Subcommittee Update: Major donors agreed that the Capital Campaign should continue, but there might be a more sensitive path to follow considering the effects of the virus on the community.
- IX. New Business n/a
- X. Question and Answer
- A. Opportunity for non-Trustee participants to comment or ask questions (limited to a maximum of 5 minutes per individual)
Sheridan Press asked a follow-up question about the number of items checked out before and after closing to the public.
- XI. Adjournment: Meeting adjourned at 4:54pm

Emergency Meetings will occur on a weekly basis via Virtual Conference Call (Zoom) until the library system re-opens. Login details will be released as soon as they become available.

- **Wednesday, April 22, 2020 at 4:30 p.m. (Emergency Meeting)**
- **Wednesday, April 29, 2020 at 4:30 p.m. (Emergency Meeting)**

Respectfully Submitted,

Fran Wolfe - Secretary
Library Board of Trustees