

**Library Board of Trustees**  
335 West Alger Street  
Sheridan, WY 82801  
(307) 674-8585 – Ext. 113

*Sheridan County Public Libraries:  
Dynamic Gateways for Lifelong Learning*

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**Sheridan County Public Library Board of Trustees  
Agenda of Emergency Board Meeting  
4:30 p.m. Wednesday, April 8, 2020  
(ZOOM video/phone conference call)**

Zoom Meeting URL (opens up at 4:15 pm):

<https://zoom.us/j/6082518544?pwd=YlVCTjJyMHBud01pZ3JzRWxhYl9vdz09>

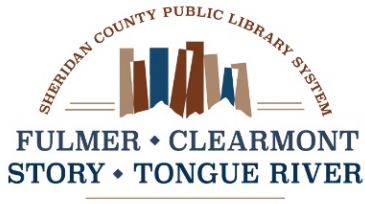
Phone Call Access:

1-253-215-8782 OR 1-301-715-8592

Meeting ID: 608 251 8544

Password: 630950

- I. Call to order and welcome of guests
  - Shannon called the meeting to order at 4:30 p.m. and welcomed guests.
  - Trustees: Shannon Anderson, Chad Saeler, Emily Hawkins, and Jami Kessner. Fran Wolfe was excused.
  - Staff: Cameron Duff, Connie Fiedor, Stephanie Hutt
  - Ashleigh Snoozy - Sheridan Press; and Pat Blair – Sheridan Media
- II. Approval of agenda
  - Jami Moved to approved the modified agenda to reflect change to minutes date of April 1<sup>st</sup>, not April 8<sup>th</sup>. Emily seconded. Motion passed.
- III. Disposition of the Emergency Meeting Minutes of April 1, 2020
  - Jami moved to approve the minutes. Emily seconded. Motion passed.
- V. Communications
  - A. Library Correspondence:
    - None
  - B. Board Correspondence:
    - Emails preparing for the emergency meeting.
- VI. Reports
  - A. Update from Library Director
    - Holds pickup is going well. Questions from the public about obtaining virtual library cards. Staff has remained positive and very supportive through the various changes.
    - Emily asked about the number of holds pickups during the first few weeks versus now. Cameron responded that we were having 10+ morning/afternoon at the beginning. We are now at 20-25 for each of the pickup times.



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- B. Update from County Commissioners
  - No update
  - Trustees and Commissioners will be meeting via conference call on Thursday, April 16<sup>th</sup> at 11 am to discuss the upcoming library budget.
  
- VIII. Continuing Business
  - A. Discussion – Status of Emergency Preparedness
    - County has extended the Courthouse closure to April 30, 2020. Chad suggested to follow the County’s timeline and Jamie agreed.
  
  - B. Action – Continued Library Services
    - Chad made a motion to continue the library closure and extend the date out to April 30, 2020. Jami seconded. Motion passed.
  
- IX. Question and Answer
  - A. Opportunity for non-Trustee participants to comment or ask questions (limited to a maximum of 5 minutes per individual)
    - No questions from other attendees
    - Cameron mentioned that the upcoming April 15<sup>th</sup> meeting agenda and supporting documents will be sent out on Thursday, April 9<sup>th</sup> due to some technical difficulties setting up the Zoom Conference.
  
- X. Adjournment
  - Jami moved to adjourn the meeting at 4:39 pm. Chad seconded. Motion passed.

**Emergency Meetings will occur on a weekly basis via Virtual Conference Call (Zoom) until the library system re-opens. Login details will be release as soon as they become available.**

- **Wednesday, April 15, 2020 at 4:30 p.m. (Regular Meeting)**
- **Wednesday, April 22, 2020 at 4:30 p.m. (Emergency Meeting)**

Respectfully Submitted,

Cameron Duff  
Library Director