



Library Board of Trustees
335 West Alger Street
Sheridan, WY 82801
(307) 674-8585 – Ext. 113

*Sheridan County Public Libraries:
Dynamic Gateways for Lifelong Learning*

Sheridan County Public Library Board of Trustees
Minutes of the Emergency Board Meeting
4:30 p.m. Wednesday, April 29, 2020
(ZOOM video/phone conference call)

Zoom Meeting URL (opens up at 4:15 pm):

<https://us02web.zoom.us/j/6082518544?pwd=NXZmSzZvZVJjRUtiWkMwVlNYZ0hsQT09>

Phone Call Access:

1-253-215-8782 OR 1-301-715-8592

Meeting ID: 608 251 8544

Password: 330950

- I. Call to order and welcome of guests: Shannon called the meeting to order at 4:30 pm. Present were Library Director, Cameron Duff and Trustees Fran Wolfe, Jami Kessner, Chad Saeler, and Emily Hawkins. Commissioner Kristy Haswell was present. Staff included Stephanie Hutt and Connie Fiedor
- II. Approval of agenda: approved
- III. Disposition of the Emergency Meeting Minutes of April 22, 2020: approved
- V. Communications
 - A. Library Correspondence n/a
 - B. Board Correspondence n/a
- VI. Reports
 - A. Update from Library Director: Library surfacing will be done this weekend at a reduced price. Funds from current budget will be used.
 - B. Update from County Commissioners n/a
- VIII. Continuing Business
 - A. Discussion – Status of Emergency Preparedness: opening date is still in limbo. Opening will most likely follow three phases (Initial Transition, Extended Transition, and Resumption of Normal Operations). It is unlikely we will have the needed variances to open May 1st, so recommendation is that we consider staying closed through May 8th, and will use that time to consult with others as to some of the guidelines. Chad moved to extend the closure through Saturday, May 9th. Jami seconded, and the motion passed.

- B. Action – SLIB loan to replace the roof, HVAC replacement, and outside envelope. Cameron explained the process and the need for the Board to act today. Fran moved that the Board agrees to support as needed the applications of the SLIB loan. Jami seconded. Motion passed.

- IX. Question and Answer
 - A. Opportunity for non-Trustee participants to comment or ask questions (limited to a maximum of 5 minutes per individual): None

- X. Adjournment: Meeting adjourned at 4:54 pm.

Emergency Meetings will occur on a weekly basis via Virtual Conference Call (Zoom) until the library system re-opens. Login details will be released as soon as they become available.

- **Wednesday, May 6, 2020 at 4:30 p.m. (Emergency Meeting)**
- **Wednesday, May 13, 2020 at 4:30 p.m. (Emergency Meeting)**

Respectfully Submitted,

Fran Wolfe - Secretary
Library Board of Trustees