

Sheridan County Public Library System Budget

2020-21 Draft Budget

Adopted by Library Trustees on July 6, 2020

Budget Summary FY 2020-21

	FY 2018-19	FY 2018-19	FY 2019-20	FY 2019-20	FY 2020-21
	PROPOSED	ACTUAL	PROPOSED	ACTUAL	PROPOSED
ADMINISTRATION	\$ 81,700.00	\$ 78,776.31	\$ 81,450.00	\$ 69,943.72	\$ 78,700.00
SALARIES, PAYROLL TAXES AND BENEFITS	\$ 1,087,000.00	\$ 1,093,755.02	\$ 1,138,000.00	\$ 1,116,627.99	\$ 1,123,250.00
BOOKS, PERIODICALS, AUDIO-VISUAL	\$ 128,000.00	\$ 121,486.14	\$ 125,000.00	\$ 111,331.27	\$ 119,000.00
PROGRAMMING	\$ 10,300.00	\$ 8,301.78	\$ 10,300.00	\$ 2,968.01	\$ 7,300.00
TECHNOLOGY	\$ 52,000.00	\$ 51,996.16	\$ 52,250.00	\$ 48,572.71	\$ 51,250.00
CAPITAL IMPROVEMENTS	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
RECONCILIATION DISCREPANCIES	\$ -	\$ -	\$ -	\$ 0.03	\$ -
MAINTENANCE AND UTILITIES	\$ 91,000.00	\$ 84,970.26	\$ 92,000.00	\$ 83,030.73	\$ 89,500.00
TOTAL OPERATING BUDGET	\$ 1,450,000.00	\$ 1,439,285.67	\$ 1,514,000.00	\$ 1,447,474.46	\$ 1,484,000.00
CASH RESERVE	\$ 47,000.00	\$ 47,000.00	\$ 15,000.00	\$ 15,000.00	\$ 30,000.00
TOTAL BUDGET	\$ 1,497,000.00	\$ 1,486,285.67	\$ 1,529,000.00	\$ 1,462,474.46	\$ 1,514,000.00
CASH AVAILABLE FOR BUDGET					
Cash Reserves (as of June 30, 2020)	\$ 87,000.00	\$ 87,000.00	\$ 43,578.00	\$ 43,578.00	\$ 77,043.00
Other Tax Revenue	\$ 112,000.00	\$ 111,011.31	\$ 127,000.00	\$ 129,649.37	\$ 123,250.00
Library Generated Revenue	\$ 216,000.00	\$ 202,599.40	\$ 213,422.00	\$ 206,290.40	\$ 198,707.00
TOTAL CASH AVAILABLE FOR BUDGET	\$ 415,000.00	\$ 400,610.71	\$ 384,000.00	\$ 379,517.77	\$ 399,000.00
COUNTY GENERAL FUND REVENUE REQUEST	\$ 1,082,000.00	\$ 1,082,000.04	\$ 1,145,000.00	\$ 1,145,000.04	\$ 1,115,000.00
TOTAL FUNDS AVAILABLE	\$ 1,497,000.00	\$ 1,482,610.75	\$ 1,529,000.00	\$ 1,524,517.81	\$ 1,514,000.00

Sheridan County Public Library System Budget

2020-21 Draft Budget

Adopted by Library Trustees on July 6, 2020

REVENUES

	FY 2018-19 PROPOSED	FY 2018-19 ACTUAL	FY 2019-20 PROPOSED	FY 2019-20 ACTUAL	FY 2020-21 PROPOSED
ESTIMATED NON-PROPERTY TAX REVENUE					
OTHER TAX REVENUE					
1. Optional 1- Cent Sales Tax	\$ 110,000.00	\$ 110,000.00	\$ 125,000.00	\$ 125,000.00	\$ 121,250.00
2. Other -Workforce Services	\$ 2,000.00	\$ 1,011.31	\$ 2,000.00	\$ 4,649.37	\$ 2,000.00
TOTAL OTHER TAX REVENUE	\$ 112,000.00	\$ 111,011.31	\$ 127,000.00	\$ 129,649.37	\$ 123,250.00
ESTIMATED LIBRARY GENERATED REVENUE					
LIBRARY GENERATED REVENUE					
1. Fines and Fees	\$ 33,000.00	\$ 30,666.77	\$ 31,750.00	\$ 22,214.46	\$ 26,274.00
2. Interest	\$ 1,100.00	\$ 2,044.34	\$ 1,900.00	\$ 1,321.85	\$ 1,000.00
3. Fulmer Trust Distribution	\$ 60,000.00	\$ 60,466.72	\$ 60,872.00	\$ 60,910.98	\$ 59,133.00
4. Friends of the Library -- Books	\$ 33,000.00	\$ 22,000.00	\$ 35,000.00	\$ 40,000.00	\$ 15,000.00
5. Library Foundation - General	\$ 80,000.00	\$ 80,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00
6. Library Foundation Reimbursements	\$ 8,900.00	\$ 7,366.95	\$ 8,900.00	\$ 6,661.25	\$ 22,300.00
9. Library Reimbursements	\$ -	\$ 54.62	\$ -	\$ 181.86	\$ -
TOTAL LIBRARY GENERATED REVENUE	\$ 216,000.00	\$ 202,599.40	\$ 213,422.00	\$ 206,290.40	\$ 198,707.00
CASH ON HAND					
1. Cash Reserves (as of June 30, 2020)	\$ 87,000.00	\$ 87,000.00	\$ 43,578.00	\$ 43,578.00	\$ 77,043.00
2. Estimated Unpaid Bills	\$ -	\$ -	\$ -	\$ -	\$ -
NET CASH ON HAND	\$ 87,000.00	\$ 87,000.00	\$ 43,578.00	\$ 43,578.00	\$ 77,043.00

Sheridan County Public Library System Budget

2020-21 Draft Budget

Adopted by Library Trustees on July 6, 2020

APPROPRIATIONS

	FY 2018-19	FY 2018-19	FY 2019-20	FY 2019-20	FY 2020-21
	PROPOSED	ACTUAL	PROPOSED	ACTUAL	PROPOSED
ADMINISTRATION					
Office Supplies	\$ 18,500.00	\$ 18,467.83	\$ 18,000.00	\$ 13,807.52	\$ 17,000.00
Technical Services Supplies	\$ 4,200.00	\$ 4,154.37	\$ 4,200.00	\$ 3,791.23	\$ 4,200.00
Insurance - Property, Liability, Automobile	\$ 29,000.00	\$ 28,914.78	\$ 29,000.00	\$ 24,031.92	\$ 27,000.00
Surety Bonds	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Postage	\$ 9,700.00	\$ 9,167.59	\$ 9,600.00	\$ 9,072.96	\$ 9,500.00
Telephone Fulmer	\$ 4,000.00	\$ 3,580.43	\$ 4,000.00	\$ 3,645.39	\$ 3,900.00
Telephone Clearmont	\$ 600.00	\$ 559.46	\$ 750.00	\$ 563.37	\$ 700.00
Telephone Story	\$ 2,100.00	\$ 2,066.37	\$ 2,100.00	\$ 1,025.28	\$ 1,750.00
Telephone Tongue River	\$ 1,800.00	\$ 1,821.81	\$ 1,800.00	\$ 1,851.77	\$ 1,900.00
Auto Maintenance and Repair, Mileage	\$ 4,700.00	\$ 3,884.93	\$ 4,900.00	\$ 4,533.68	\$ 4,900.00
Service Contracts	\$ 6,000.00	\$ 5,778.74	\$ 6,000.00	\$ 5,381.72	\$ 5,800.00
Equipment Repair	\$ 300.00	\$ -	\$ 300.00	\$ 34.16	\$ 250.00
Health and Safety	\$ 700.00	\$ 280.00	\$ 700.00	\$ 2,104.72	\$ 1,700.00
TOTAL ADMINISTRATION	\$ 81,700.00	\$ 78,776.31	\$ 81,450.00	\$ 69,943.72	\$ 78,700.00
PROGRAMMING & MARKETING					
Fulmer Adult	\$ 5,800.00	\$ 4,911.13	\$ 5,600.00	\$ 1,584.00	\$ 3,600.00
Fulmer Young Adult	\$ 800.00	\$ 233.44	\$ 800.00	\$ 64.86	\$ 500.00
Fulmer Children's	\$ 1,100.00	\$ 1,100.00	\$ 1,300.00	\$ 321.53	\$ 1,200.00
Clearmont	\$ 200.00	\$ -	\$ 200.00	\$ -	\$ 200.00
Story	\$ 1,200.00	\$ 1,190.48	\$ 1,200.00	\$ 730.66	\$ 900.00
Tongue River	\$ 1,200.00	\$ 866.73	\$ 1,200.00	\$ 266.96	\$ 900.00
TOTAL PROGRAMMING	\$ 10,300.00	\$ 8,301.78	\$ 10,300.00	\$ 2,968.01	\$ 7,300.00
BOOKS, PERIODICALS, AUDIO-VISUAL					
Books, Videos, Audios, Periodicals	\$ 128,000.00	\$ 121,486.14	\$ 125,000.00	\$ 111,331.27	\$ 119,000.00
TOTAL BOOKS	\$ 128,000.00	\$ 121,486.14	\$ 125,000.00	\$ 111,331.27	\$ 119,000.00

Sheridan County Public Library System Budget

2020-21 Draft Budget

Adopted by Library Trustees on July 6, 2020

	FY 2018-19	FY 2018-19	FY 2019-20	FY 2019-20	FY 2020-21
	PROPOSED	ACTUAL	PROPOSED	ACTUAL	PROPOSED
SALARIES, PAYROLL TAXES AND BENEFITS					
SALARIES					
Fulmer	\$ 700,000.00	\$ 702,084.07	\$ 714,320.00	\$ 709,732.79	\$ 695,650.00
Foundation Assistant	\$ 8,000.00	\$ 6,789.18	\$ 8,000.00	\$ 6,138.83	\$ 8,000.00
Clearmont	\$ 13,000.00	\$ 13,261.91	\$ 14,400.00	\$ 13,736.22	\$ 14,400.00
Story	\$ 38,400.00	\$ 37,733.44	\$ 43,100.00	\$ 36,454.85	\$ 43,000.00
Tongue River	\$ 55,600.00	\$ 55,562.85	\$ 57,680.00	\$ 57,130.50	\$ 57,700.00
TOTAL SALARIES	\$ 815,000.00	\$ 815,431.45	\$ 837,500.00	\$ 823,193.19	\$ 818,750.00
BENEFITS					
Social Security	\$ 50,530.00	\$ 49,003.03	\$ 51,950.00	\$ 49,271.02	\$ 50,765.00
Medicare	\$ 11,818.00	\$ 11,460.42	\$ 12,170.00	\$ 11,523.09	\$ 11,875.00
Worker's Compensation	\$ 5,765.00	\$ 4,632.01	\$ 3,880.00	\$ 3,985.01	\$ 2,920.00
Wyoming Retirement	\$ 98,807.00	\$ 99,260.72	\$ 104,400.00	\$ 101,900.93	\$ 98,940.00
Health, Dental, Life Insurance	\$ 101,080.00	\$ 109,962.17	\$ 124,100.00	\$ 123,172.49	\$ 136,500.00
Unemployment Claims	\$ -	\$ -	\$ -	\$ -	\$ -
Contract Labor	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Development	\$ 4,000.00	\$ 4,005.22	\$ 4,000.00	\$ 3,582.26	\$ 3,500.00
TOTAL BENEFITS	\$ 272,000.00	\$ 278,323.57	\$ 300,500.00	\$ 293,434.80	\$ 304,500.00
TOTAL SALARIES AND BENEFITS	\$ 1,087,000.00	\$ 1,093,755.02	\$ 1,138,000.00	\$ 1,116,627.99	\$ 1,123,250.00
CAPITAL OUTLAY					
Capital Improvements	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
CASH RESERVE FUND	\$ 47,000.00	\$ 47,000.00	\$ 15,000.00	\$ 15,000.00	\$ 30,000.00

Sheridan County Public Library System Budget

2020-21 Draft Budget

Adopted by Library Trustees on July 6, 2020

	FY 2018-19	FY 2018-19	FY 2019-20	FY 2019-20	FY 2020-21
	PROPOSED	ACTUAL	PROPOSED	ACTUAL	PROPOSED
TECHNOLOGY					
WYLD Fees	\$ 11,500.00	\$ 12,046.57	\$ 11,500.00	\$ 9,559.38	\$ 9,500.00
Internet Service Fees					
Fulmer	\$ 5,000.00	\$ 4,980.00	\$ 5,000.00	\$ 4,980.00	\$ 5,000.00
Clearmont	\$ 1,000.00	\$ 959.04	\$ 1,200.00	\$ 891.00	\$ 1,000.00
Story	\$ 1,700.00	\$ 1,644.48	\$ 1,700.00	\$ 2,347.67	\$ 2,400.00
Tongue River	\$ 2,050.00	\$ 2,005.80	\$ 2,100.00	\$ 2,005.80	\$ 4,600.00
Hardware	\$ 27,000.00	\$ 26,773.82	\$ 27,000.00	\$ 27,408.20	\$ 25,000.00
Computer Software	\$ 2,000.00	\$ 1,925.27	\$ 2,000.00	\$ 1,181.94	\$ 2,000.00
Computer Repair	\$ 1,750.00	\$ 1,661.18	\$ 1,750.00	\$ 198.72	\$ 1,750.00
TOTAL TECHNOLOGY	\$ 52,000.00	\$ 51,996.16	\$ 52,250.00	\$ 48,572.71	\$ 51,250.00
MAINTENANCE AND UTILITIES					
Fulmer Utilities	\$ 49,000.00	\$ 43,568.27	\$ 47,000.00	\$ 38,837.71	\$ 44,000.00
Fulmer Maintenance Building Utilities	\$ 2,200.00	\$ 2,389.38	\$ 2,400.00	\$ 2,323.18	\$ 2,400.00
Clearmont Utilities	\$ 1,600.00	\$ 1,609.27	\$ 1,750.00	\$ 1,734.68	\$ 1,750.00
Story Utilities	\$ 4,400.00	\$ 5,763.21	\$ 5,900.00	\$ 6,529.18	\$ 6,400.00
Tongue River Utilities	\$ -	\$ -	\$ -	\$ -	\$ -
Materials and Supplies	\$ 1,200.00	\$ 824.65	\$ 1,200.00	\$ 1,048.48	\$ 1,200.00
Building & Grounds -- Repair & Maintenance	\$ 7,100.00	\$ 7,281.36	\$ 7,350.00	\$ 13,174.46	\$ 7,350.00
Janitorial Supplies	\$ 3,100.00	\$ 3,729.14	\$ 3,850.00	\$ 2,706.84	\$ 3,850.00
Contracts: (fire ext., security alarm, etc.)	\$ 12,300.00	\$ 12,485.19	\$ 12,400.00	\$ 11,894.90	\$ 12,400.00
Electrical Repairs	\$ 1,250.00	\$ 629.51	\$ 1,250.00	\$ 591.09	\$ 1,250.00
HVAC Maintenance & Repair	\$ 6,500.00	\$ 5,990.00	\$ 6,600.00	\$ 2,387.34	\$ 6,600.00
Maintenance Equipment Repair	\$ 600.00	\$ 353.15	\$ 600.00	\$ 1,103.98	\$ 600.00
Hand Tools	\$ 250.00	\$ 237.83	\$ 250.00	\$ 33.97	\$ 250.00
Lamp Replacement	\$ 1,500.00	\$ 109.30	\$ 1,450.00	\$ 664.92	\$ 1,450.00
TOTAL MAINTENANCE AND UTILITIES	\$ 91,000.00	\$ 84,970.26	\$ 92,000.00	\$ 83,030.73	\$ 89,500.00