



Library Board of Trustees
335 West Alger Street
Sheridan, WY 82801
(307) 674-8585 – Ext. 113

*Sheridan County Public Libraries:
Dynamic Gateways for Lifelong Learning*

Sheridan County Public Library Board of Trustees
Minutes of Regular Board Meeting

4:30 p.m. Wednesday, June 17, 2020
Fulmer Public Library – Sheridan, WY

Wyoming Room (In Person)

OR

Remote Access:

Zoom Meeting URL (opens up at 4:20 pm):

<https://us02web.zoom.us/j/6082518544?pwd=b1pMcIVkWNb1bXZWYk1DWjQrY2lUT09>

Phone Call Access:

1-253-215-8782 OR 1-301-715-8592

Meeting ID: 608 251 8544

Password: 130950

- I. Call to order and welcome of guests: Chair Shannon Anderson called the meeting to order at 4:30pm. Present were Cameron Duff, Library Director; Trustees Fran Wolfe, Jami Kessner, and Emily Hawkins; Commissioner Christi Haswell; Allayana Darrow from the Sheridan Press; Connie Fiedor, TRBL Manager; and Incoming Trustee, Julie Davidson.
- II. Approval of agenda: Approved as corrected.
- III. Disposition of the Minutes of May 20, 2020: Approved.
- IV. Treasurer's Report: Fulmer Trust has \$1,180,035. Redington Trust not available. Because of the closure payments have been made early. Report Approved.
- V. Communications
 - A. Library Correspondence: Letter of thanks from a patron for staying open.
 - B. Board Correspondence n/a
- VI. Reports
 - A. Monthly Statistics: Stats are still skewed because of closure. Some areas are up, some down but growing. Most state libraries are down about 50% from pre-Covid.
 - B. Departmental and Branch Reports: no questions
 - C. Update from the Library Director: second phase of opening is now in effect. There is a disconnect between government agencies about meeting rooms. We continue to wait and see.
 - D. Update from County Commissioners: Ms. Haswell expressed thanks to everyone connected to the Sheridan County Libraries for acting in an outstanding patron-focused way during the closure.



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VII. Committee Reports

- A. Friends of the Library: Possibility exists of Dining with a Cause in the Fall. Date of next meeting unknown.
- B. Foundation: Next meeting is June 22, 2020.

VIII. Continuing Business

- A. Discussion – 2020-21 Library Draft Budget: There are still incoming funds that have not been approved by the State. The County has asked for a 3% reduction in the budget which would be \$1,115,000. A Wyoming Humanities Grant will help with programming. The problem is the salary line item. That line item has unavoidably been reduced \$20,000. But health insurance has gone up. We are currently not filling three positions all in the front of the library, so if that continues hour reduction is a very real possibility.
- B. Ms. Haswell reported on how the Commissioners are balancing their budget. Things are not “as bad as they could be.”
- C. Next meeting to approve the budget is July 6, 2020 at 4:30 pm. The regular July 15th meeting is canceled.
- D. Discussion – Continued Library Services during COVID-19: why are we still so restricted is a question that has been asked. The answer is 95% of U.S. libraries have not reached the point that Sheridan County and some other Wyoming libraries have achieved.
- E. Discussion – Fulmer Capital Campaign Subcommittee Update: The Arete Design contract has been approved by the Commissioners. The morning of June 25 will be a meeting with the consultant. Solar panel grant will be approved or not June 26. Difficulty getting windows has caused the contract to be extended for installation of new windows.

IX. New Business: n/a

X. Question and Answer

- A. Opportunity for non-Trustee participants to comment or ask questions: Allayana Darrow asked for further information on the solar panel grant from EBSCO Publishing.

XI. Adjournment: Meeting adjourned at 5:00pm.

**Next Regular Meeting: July 6, 2020 at 4:30 pm (approval of annual budget)
Fulmer Library Wyoming Room with a Virtual option**

Respectfully Submitted,

Fran Wolfe - Secretary
Library Board of Trustees