



Library Board of Trustees
335 West Alger Street
Sheridan, WY 82801
(307) 674-8585 – Ext. 113

*Sheridan County Public Libraries:
Dynamic Gateways for Lifelong Learning*

Sheridan County Public Library Board of Trustees
Agenda of Regular Board Meeting
4:30 p.m. Wednesday, May 20, 2020
Fulmer Public Library – Sheridan, WY

Zoom Meeting URL (opens up at 4:15 pm):

<https://us02web.zoom.us/j/6082518544?pwd=b1pMcIVkWnB1bXZWYk1DWjQrY2lIUT09>

Phone Call Access:

1-253-215-8782 OR 1-301-715-8592

Meeting ID: 608 251 8544

Password: 130950

- I. Call to order and welcome of guests: Chair, Shannon Anderson called the meeting to order at 4:32 pm. Present were Library Director, Cameron Duff, and Trustees Chad Saeler and Fran Wolfe. Also present were Connie Feidor, Tongue River Branch Manager; Ashleigh Snoozy, Sheridan Press; Stephanie Hutt, Story Branch Manager and Commissioner, Christi Haswell.
- II. Approval of agenda: Approved
- III. Disposition of the Emergency Meeting Minutes of May 6, 2020: Approved
- IV. Treasurer's Report: Balance in the Fulmer Trust is \$1,140,000 and balance in the Redington Trust is \$427,000. Markets remain volatile. With 10/12ths of the budgetary year completed the budget is in good shape. Approved.
- V. Communications
 - A. Library Correspondence: Yonkee Toner annual report to the Court regarding Fulmer Trust. Court papers from the estate of a patron, but library won't receive anything. Thank you from patron about library during closure.
 - B. Board Correspondence n/a
- VI. Reports
 - A. Monthly Statistics: Online Story Hour got 2,821 hits. Story Hour Online will continue for the near future.
 - B. Departmental and Branch Reports: Despite closures work continued.
 - C. Update from the Library Director: There were 113 visitors per day under the current conditions at Fulmer. Most people were very cooperative about the restrictions. Social distancing went well in all libraries under the new guidelines.
 - D. Update from County Commissioners: Ms. Haswell reported that the State Government is not approving variances until the reports on the soft opening are in.



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VII. Committee Reports

- A. Friends of the Library: Children’s Festival is cancelled. Auction in October is cancelled, but another type of fund raiser is in the works. June 9, 2020, is the next meeting.
- B. Foundation: Shannon reported that the Foundation is looking for new members. June 22, 2020, is the next meeting.

VIII. Continuing Business

- A. Discussion – 2020-21 Library Draft Budget: It is most likely that the current budget numbers will be reduced by the County. The Friends donation is likely to be \$15,000. The Foundation donation might be \$70,000. Cuts have already been made. With all the current figures the budget is not anticipated to balance. Ms. Haswell confirmed Cameron’s report. More adjustments will be made.
- B. Discussion – Continued Library Services during COVID-19: Cameron and the staff of Fulmer have agreed that maximum attendance could be increased to 50. Branches would be 10 maximum. Computer usage could be increased. Meeting rooms could be used by up to 4 people. New hours would remain in effect. No motion was made but consensus was achieved that this plan go forward.
- C. Discussion – Fulmer Capital Campaign Subcommittee Update: Arete is working on roof design. Windows are being replaced under a grant.

IX. New Business

- A. Action – Allow Library to open on Memorial Weekend: Chad moved that Fulmer Library be open on Saturday, May 23 & 25, 2020 from 9 to 5. Tongue River will be open on Monday from 1 to 5. Cameron will deal with staffing and overtime. Shannon seconded. Approved.

X. Question and Answer

- A. Opportunity for non-Trustee participants to comment or ask questions (limited to a maximum of 5 minutes per individual): None

XI. Adjournment: Meeting adjourned at 5:01 pm.

Next Regular Meeting: Wednesday, June 17, 2020 at 4:30 p.m.

Respectfully Submitted,

Fran Wolfe - Secretary
Library Board of Trustees