



Library Board of Trustees
335 West Alger Street
Sheridan, WY 82801
(307) 674-8585 – Ext. 113

*Sheridan County Public Libraries:
Dynamic Gateways for Lifelong Learning*

**Sheridan County Public Library Board of Trustees
Agenda of Regular Board Meeting
Wednesday, August 19, 2020
4:30 p.m.**

**Tongue River Branch Library – Ranchester, WY
In Person**

or

Remote Access:

Zoom Meeting URL (opens up at 4:20 pm):

<https://us02web.zoom.us/j/6082518544?pwd=VDFabIErRlRqbmxHVXRibEJnOTVsUT09>

Phone Call Access:

1-253-215-8782 OR 1-301-715-8592

**Meeting ID: 608 251 8544
Passcode: 3350335**

- I. Call to order and welcome of guests
 - A. Chair Shannon Anderson called meeting to order at 4:31PM. Present were Library Director Cameron Duff; Trustees, Julie Davidson, Chad Saeler, Emily Hawkins, and Fran Wolfe. Also present were Tongue River Branch Manager Connie Fiedor, and Commissioner Christi Haswell.
- II. Approval of agenda
 - A. Approved as written
- III. Disposition of the Meeting Minutes of July 6, 2020
 - A. Approved as written
- IV. Treasurer's Report
 - A. Redington Trust: approx. \$468,000; still down for the year
 - B. Fulmer Trust: approx. \$1,241,000
 - C. Library received approx. \$7,700 check from the state for unclaimed monies from a year prior to 2010.
- V. Communications
 - A. Library Correspondence
 - Letter from the Food Group re: Books & Bites this summer, Yankee & Toner re: annual report
 - B. Board Correspondence
 - Trustee emails authorizing COVID-19 grant application
- VI. Reports
 - A. Monthly Statistics
 - Fulmer at around 75% of normal for circulation, 60-65% for patron count (will remain low due to limited computer use); branches back to normal or exceeding
 - B. Departmental and Branch Reports
 - No additional questions
 - C. Update from the Library Director
 - No additional notes or questions
 - D. Update from Tongue River Branch Manager
 - Fiber is in the building, library is needing to do some computer updates to utilize
 - E. Update from Town of Ranchester
 - Reference report of annual library expenses covered by the town



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- F. Update from County Commissioners
 - Appreciation extended to Mayor Clark on board meeting attendance
 - Hiring of Public Information Officer with CARES funding
 - Incident Management team still meeting weekly
- VIII. Committee Reports
 - A. Friends of the Library
 - Preparing for Storybook Virtual Race
 - Raised \$4,000 from Wyo Gives campaign
 - Next meeting: Sept. 8 at 5:30PM, Commissioner Haswell will attend
 - B. Foundation
 - Next meeting: Aug. 24 at 5:30PM, Fran will attend.
- IX. Continuing Business
 - A. Action – Continued Library Services during COVID-19
 - Trustees recommend to continue with services at status quo
 - B. Discussion – Fulmer Capital Campaign Subcommittee Update
 - SLIB board approved loan, goal of starting work next month, may be difficult to find contractor and work may not begin until March
- X. New Business
 - A. Action – Library Staffing
 - Motion presented from Julie, seconded by Fran, to add a substitute position to Fulmer, as well as increase Michelle Law's hours and add benefits. Motion passed.
- XI. Question and Answer
 - A. Opportunity for non-Trustee participants to comment or ask questions (limited to a maximum of 5 minutes per individual)
- XII. Adjournment: 5:17PM

Respectfully submitted,

Emily Hawkins
Secretary, Library Board of Trustees